



Let us show you... How our Business Services maintains confidentiality and safeguard your privacy.

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Hiring us to streamline your business and maintain or regain work-life balance is a very wise choice. We are often a key player in all businesses, from smaller enterprises to large corporations. Many business owners are keen to enjoy the benefits but may want to understand how we maintain confidentiality and safeguard your privacy.

As experts based in North Yorkshire, we have numerous years of experience behind us. We have worked across a wide range of industries, not least the rural and farming sectors, where confidentiality is essential. We offer peace of mind so that you can focus on what you need to achieve within your business.

Choosing the right Assistant for your Business Services -

When hiring a new employee you ask them questions, you check their references and you do your due diligence. When taking on a services such as ours the process should be similar. Be comfortable from the beginning that the person you have chosen is the right fit. By choosing a reputable business with experience in handling sensitive business information you will be confident in their ability to safeguard your business interests and private data.

I have built Vicky Anderson Ltd on a foundation of trust, professionalism, and respect. Having worked within business for many years I have a very keen understanding of the need for confidentiality. All members of my team are experienced in following in-house safeguarding and confidentiality processes as well as industry and legally required best practices.

Maintaining privacy is an integral part of the service we offer. We are registered with the ICO and provide all clients with our data protection policies at the outset. For the relationship to be beneficial, a business owner must be able to trust us implicitly which is why we are happy to share numerous testimonials from clients who have been very satisfied with our service and our respect for confidentiality.

Communication is essential -

First and foremost, being able to communicate effectively with us will help to eliminate your concerns. Be clear on your expectations. When asked, the right business services business will be able to communicate a crystal clear understanding of GDPR requirements and answer questions about how they will safeguard your data and your business information.

Develop clear policies and boundaries -

When working with us for the first time or a 'new to you' person, it is sensible to develop clear policies and put boundaries in place. Ensure that they have access to your existing policies and any additional requirements or restrictions pertinent to their role. Some clients place password security on anything out of bounds, restrict account access and put spending limits into place where purchasing tasks are required. When working with the reputable and experienced staff at Vicky Anderson Ltd these extra restrictions are rarely required, however, if this is policy, they would be happy to abide by this. Remember that all reputable Business Services Businesses will also be prepared to sign an NDA if required.

In summary -

Our customers, clients or service users expect a high level of professionalism from us and expect without exception that their data will be properly handled. You should have the same expectation of confidentiality and service from us at all times. Remember that working with Vicky Anderson Ltd should solve problems and save time, so by taking the time initially to choose the right person you will enjoy all the benefits this type of personalised business support offers you and your enterprise.

The Vicky Anderson Ltd team prides itself on offering an unbeatable service and Vicky Anderson Ltd has just been announced as Northern Regional Winner in the Rural Small Business Category of the Rural Business Awards 2021 and the winner of the award for Business and Professional Services in the Yorkshire Rural Business Awards. Our business is based on trust and respect. The fact that we continue to grow and that that we are regularly recommended is a great indicator of how proficient we are in safeguarding information and maintaining confidentiality.

Are you ready?

This article was written by Vicky Anderson Business Owner at Vicky Anderson Ltd. We are experts based in North Yorkshire. We support the rural sector, small businesses and entrepreneurs nationally. To discuss how we can provide bespoke support for you and your business, please contact us for a complimentary chat on **07774 816859** or at office@vickyanderson.co.uk.

